

**Day 1 – Wed 26 Aug**

0800 - 1600 Delegate arrivals from Fukuoka Airport to Hilton Fukuoka Sea Hawk Hotel

1300 – 1600 Complimentary half-day city tour  
Dress code : Casual  
Meet at hotel ground floor

**1700 - 1800 Introduction Session**

*Venue : Hilton Fukuoka Sea Hawk, Bay Penthouse*

Dress code : Smart Casual (no jeans please)

- Fukuoka destination presentation
- Welcome remarks by FCVB & ICCA Asia Pacific Chapter Deputy Chair
- Briefing on the Workshop
- Client Introduction

**1800 – 1845 Site Inspection – Hilton Fukuoka Sea Hawk**

**1845 – 1900 Welcome Cocktail**

*Venue : Hilton Fukuoka Sea Hawk, Ocean Penthouse and Breakout Space (34F)*

**1900 - 2130 Welcome Networking Dinner**

*Venue : Hilton Fukuoka Sea Hawk, Ocean Penthouse and Breakout Space (34F)*

Dress code : Smart Casual (no jeans please)

- Speech by Hilton Fukuoka Sea Hawk
- Traditional Acrobatic Spinning Top “Hakata Koma”

**Day 2 – Thu 27 Aug**

**0730 - 0900 Group Breakfast**

*Venue : Hilton Fukuoka Sea Hawk, Tower Penthouse (34F)*

Dress code : Smart Casual (no jeans please)

Note : Breakfast is served anytime from 7.30-9.00am however delegates may breakfast at their convenience and are not required to stay throughout the whole time.

**0900 –0910 Briefing on Business Meeting**

*Venue : Hilton Fukuoka Sea Hawk, Olive (5F)*

**0910 - 1050 Business Meeting I**

09:10 - 09:30 Session 1

09:30 - 09:50 Session 2

09:50 - 10:10 Session 3

10:10 - 10:30 Session 4

10:30 - 10:50 Session 5

**1050 - 1110 Coffee Break**

*Venue : Hilton Fukuoka Sea Hawk, Aura Breakout Space (4F)*

**1110 - 1250 Business Meeting II**

*Venue : Hilton Fukuoka Sea Hawk, Olive (5F)*

11:10 - 11:30 Session 6

11:30 - 11:50 Session 7

11:50 - 12:10 Session 8

12:10 - 12:30 Session 9

12:30 - 12:50 Session 10

- 1250 - 1400 Lunch  
Venue : Hilton Fukuoka Sea Hawk, Clouds (35F)
- 1400 - 1540 **Business Meeting III**  
Venue : Hilton Fukuoka Sea Hawk, Olive (5F)  
14:00 - 14:20 Session 11  
14:20 - 14:40 Session 12  
14:40 - 15:00 Session 13  
15:00 - 15:20 Session 14  
15:20 - 15:40 Session 15
- 1540 - 1600 Coffee Break  
Venue : Hilton Fukuoka Sea Hawk, Aura Breakout Space (4F)
- 1600 - 1630 **Debriefing**  
Venue : Hilton Fukuoka Sea Hawk, Aura (4F)
- 1630 - 1640 **Group Photo Session**  
Venue : Hilton Fukuoka Sea Hawk, Aura Staircase (4F)
- 1645 - 1715 **\*Optional Visit to Fukuoka Yahuoku! Dome**  
- Do not miss a visit to the Fukuoka Yahuoku! Dome - home of the Fukuoka SoftBank Hawks
- 1645 - 1830 Rest or at leisure
- 1830 Meet at hotel Ground Floor and transfer to Gala Dinner by coach
- 1900 - 2100 **Gala Dinner**  
Venue : Ryotei "Kanzanso"  
Dress code : Smart Casual (no jeans please)  
- Enjoy the luxury and elegance of Japanese culinary art amidst a rarefied atmosphere
- 2100 - 2200 Scenic Night Drive back to hotel through City Centre  
- Drop by at Yatai (Food stalls): a must-visit spot

### **Day 3 – Fri 28 Aug**

- 0630 - 0750 **Group Breakfast**  
Venue : Hilton Fukuoka Sea Hawk, Boardroom (3F)
- 0750 Meet at hotel Ground Floor and transfer to Fukuoka Convention Centre by coach
- 0830 - 0915 **Site Inspection – Fukuoka Convention Centre**  
Dress code : Casual
- 1000 - 1130 Destination Inspection  
- Kyushu National Museum  
- Dazaifu Shrine  
- Komyozenji Temple
- 1130 - 1230 **Farewell Networking Lunch**  
Venue : The Arcadia Dazaifu
- 1230 - 1800 Complimentary optional tour to Yanagawa  
- Canal cruise & Samurai palace  
\* Airport transfer prepared for all delegates