

ICCA Asia Pacific Chapter Business Workshop 2019 – Melbourne, Australia
Programme

Monday, 16 September 2019

Time	Description	Location
08:00 – 17:00	Delegate arrivals	
17:00	Meet at Hotel Lobby - Only delegates staying at Novotel Melbourne South Wharf <i>*Delegates staying at Crown Metropol proceed to Level 28 between 17:15 to 17:30</i>	
17:15 – 17:30	Registration	Level 28, Crown Metropol Melbourne
17:30 – 19:00	Workshop Introduction Session <ul style="list-style-type: none"> ▪ Opening by ICCA ▪ Welcome remarks by Melbourne Convention Bureau ▪ Gift presentation to partners ▪ Destination Presentation ▪ Presentation on Workshop format ▪ Introduction of delegates 	Level 28, Crown Metropol Melbourne
18:30 – 20:30	Welcome Dinner	Level 28, Crown Metropol Melbourne

Tuesday, 17 September 2019

Time	Description	Location
07:35 – 07:45	Meet at Hotel Lobby <ul style="list-style-type: none"> ▪ Crown Metropol ▪ Novotel South Wharf <i>*Delegates will be guided by ushers from Melbourne Convention Bureau to the venue</i>	
08:00 – 09:00	Group Breakfast	Clarendon Room Melbourne Convention and Exhibition Centre
09:00 – 09:15	Briefing on Business Meeting	Clarendon Room A&B Melbourne Convention and Exhibition Centre
09:15 – 10:30	Business Meeting I <hr/> 09:15 – 09:30 : Session 1 <hr/> 09:30 – 09:45 : Session 2 <hr/> 09:45 – 10:00 : Session 3 <hr/> 10:00 – 10:15 : Session 4 <hr/> 10:15 – 10:30 : Session 5	Clarendon Room A&B Melbourne Convention and Exhibition Centre
10:30 – 10:45	Morning Tea Break	
10:45 – 12:00	Business Meeting II <hr/> 10:45 – 11:00 : Session 6 <hr/> 11:00 – 11:15 : Session 7 <hr/> 11:15 – 11:30 : Session 8 <hr/> 11:30 – 11:45 : Session 9 <hr/> 11:45 – 12:00 : Session 10	Clarendon Room A&B Melbourne Convention and Exhibition Centre
12:00– 13:30	Lunch	Clarendon Room Melbourne Convention and Exhibition Centre

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13:30 – 14:45	Business Meeting III <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="border: none;">13:30 – 13:45</td><td style="border: none;">: Session 11</td></tr> <tr><td style="border: none;">13:45 – 14:00</td><td style="border: none;">: Session 12</td></tr> <tr><td style="border: none;">14:00 – 14:15</td><td style="border: none;">: Session 13</td></tr> <tr><td style="border: none;">14:15 – 14:30</td><td style="border: none;">: Session 14</td></tr> <tr><td style="border: none;">14:30 – 14:45</td><td style="border: none;">: Session 15</td></tr> </table>	13:30 – 13:45	: Session 11	13:45 – 14:00	: Session 12	14:00 – 14:15	: Session 13	14:15 – 14:30	: Session 14	14:30 – 14:45	: Session 15	Clarendon Room A&B Melbourne Convention and Exhibition Centre
13:30 – 13:45	: Session 11											
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14:15 – 14:30	: Session 14											
14:30 – 14:45	: Session 15											
14:45 – 15:00	Afternoon Tea Break											
15:00 – 16:00	Closing Session & Group Photo	Clarendon Room A&B Melbourne Convention and Exhibition Centre										
16:00 – 16:30	Site Inspection of Melbourne Convention and Exhibition Centre											
18:30	Transfer to State Library of Victoria	Hotel Lobby <ul style="list-style-type: none"> ▪ Crown Metropol ▪ Novotel South Wharf 										
19:00 – 22:00	Gala Dinner	Isabella Fraser Room Ian Potter Queen’s Hall, State Library of Victoria										

Wednesday, 18 September 2019

Time	Description	Location
Before 08:00	<i>Delegates to make their own way to Clarendon Room, Melbourne Convention and Exhibition Centre</i>	
08:00 – 09:30	Group Breakfast	Clarendon Room Melbourne Convention and Exhibition Centre
09:30 – 12:00	<ul style="list-style-type: none"> ▪ Walking tour of the world-renowned Melbourne Biomedical Precinct ▪ Panel session and discussion - The role of precincts in fostering collaboration, growing the city’s research credentials, and amplifying international business events 	
12:00 – 13:30	Farewell Lunch	University House – Matthaei Room at Professors Walk
13:30	ICCA Asia Pacific Chapter Business Workshop 2019 ends	