



# REGISTRATION FORM

ICCA SECTOR VENUES EUROPEAN CSBW

Maastricht, Netherlands, 14-16 September 2017

## VENUE

Title:		First name:		Last name:	
Full official name of Venue for invoicing					
Invoicing address:			Postcode:		
City		Country:			
Email:		VAT Number:			
BIC code:		IBAN code:			

## CLIENT

Title:		First name:		Last name:	
Organisation:					

**Registration fee:** (for supplier & client together):

**€930 (Incl. taxes)**

The registration fee includes:

- Accommodation for both client & supplier (two single rooms for two nights, including breakfast) at the Crowne Plaza Hotel Maastricht
- All transfers for both client & supplier (including transfers to and from the airport)
- All meals & networking events as indicated in the programme for both client & supplier
- VAT

If you wish to extend your stay, the Crowne Plaza Hotel Maastricht offers the special rate of **€130,25** per single room, per night incl. breakfast and tourist taxes and **€155,25** per double room per night incl. breakfast. For further information regarding extra nights, please contact **Joyce Oubaha-Lemmens**, hotel reservations officer (phone: +31 3838359, email: [j.o.lemmens@mecc.nl](mailto:j.o.lemmens@mecc.nl)).

### Method of Payment:

- ✓ **by bank transfer** to:
- Account name:** MECC Maastricht BV  
**Account swift code:** INGBNL2A  
**Account number:** NL70INGB0653748108  
**Bank name:** ING Bank N.V.  
**Bank Address:** Bijlmerplein 888, 1002 MG Amsterdam  
**Ref:** ICCA Workshop - Maastricht

### Cancellation policy:

The host venue and ICCA Head Office should be notified in writing of any cancellations. In the event of cancellation the following refunds will apply:

**From 17.08.2017 until 31.08.2017 - 75 % refund**

**From 01.09.2017 until 08.09.2017 - 50 % refund**

**Thereafter - no refund**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Thank you for completing this form, please email to [claire.j@iccaworld.org](mailto:claire.j@iccaworld.org) before the registration deadline of 17 August 2017.**